

Heritage's School Wide Discipline Plan

August 9, 2011

Dear Parents,

We will continue to implement our school-wide management plan for grades 1-5. This plan will help build responsibility and character for each student at Heritage. We also believe that this plan will provide consistency for your child. Each year, the same expectations, rules and consequences will be in place. Starting on the first day of school, students will be taught valuable character education traits, as well as having our Behavior Expectation Matrix explained. If students are unable to follow the expectations that are taught to them, the point system below will be used in order to help redirect the infraction. Parents will be notified of any infractions by the teacher. Notification will be made by either a note being sent home in your child's planner or in some instances, a phone call may be made.

Small weekly incentive activities will be planned that encourage positive behavioral choices. At the end of each 9-week grading period, a ceremony will take place to honor academic achievements (see planner), perfect attendance and good behavior. Students who receive one or less points during that grading period will receive an E.A.G.L.E. character bracelet to wear. Parents will be invited to attend this ceremony.

INFRACTIONS	GRADE LEVELS & POINTS	
	1-2	3-5
1. Failure to turn in completed homework or class assignments on due date	1 pt.	1 pt.
Per Assignment		
2. Lunchroom Behavior: Excessive talking, exchanging food, playing in food, leaving eating area messy or leaving the lunch table without permission	1-3 pts.	1-6 pts.
3. Unprepared for class (no paper, pencil, books, student planner, etc.)	1 pt.	1 pt.
4. Signed papers, report cards and mid-term reports must be returned by Friday of the week received. Parents who wish to keep signed papers, report cards or mid-term reports or more than one day should send a note to the child's teacher. If signed papers are not returned by the following Tuesday, no additional papers will be sent home until that set is returned.	1 pt.	1 pt.
5. Possession of toys, baseball cards, radios, CD's, video games, headsets, novelty cards, etc.	1 pt.	3 pts.
6. Excessive Talking	1-3 pts.	1-3 pts.
7. Inappropriate touching (Points to be determined at teacher's discretion)	1-6 pts.	6-9 pts.
8. Taunting, teasing, provoking others	3-9 pts.	6-9 pts.
9. Throwing objects such as rocks, sand, pine cones, wood chips, pencils, etc.	3-9 pts.	6-9 pts.
10. Out of room without permission or in an area of the campus without permission.	3-9 pts.	6-9 pts.
11. Disturbing any class including music, media and P.E. (Points to be determined at teacher's discretion based upon severity of the incident.)	1-3 pts.	3-6 pts.
12. Profanity, vulgarity, disrespect, cheating, lying or deliberately disobeying directions. Cheating will result in a zero on that assignment.	3-6 pts.	6-9 pts.
13. Harming other students verbally (bullying, threats, teasing, rumors, or slurs) or physically (kicking, hitting, biting, spitting)	6 pts.	9 pts.
14. Gross misbehavior such as intentionally injuring another student, sexual harassment, defacing or destroying property, stealing, <u>blatant</u> to an adult, defiance, organizing clubs of a negative nature, using gang signs, wearing gang paraphernalia or clothing. Possible other consequences to be determined by the principal.	9 pts.	9 pts.
Detention Principal's Office		
15. Fighting	Immediate Suspension	
16. Possession of drugs, weapons, tobacco, alcohol, lighters, or matches	Immediate Suspension	
17. Non-compliance with Heritage Unified Dress Code		
1 st occurrence	Warning & Parent Contact	
2 nd occurrence	Parent Contact to Bring Appropriate Apparel	
Subsequent occurrences	1 pt.	3pts.

Accumulated points during a nine-week period will result in the following actions:

1. 3 points	Parents of students with special concerns may be contacted
2. 6 points	Parents notified
3. 9 points	One day of detention
4. 18 points	One day of ISS assigned and required parent/teacher conference
5. 27 points	Two days of detention and required parent/administration conference
6. 36 points	Two (2) days of ISS and RTI meeting
7. 45 points	One (1) day suspension from school/ Parent/Guardian meets with RTI team to discuss interventions to address the behavior issues being exhibited and make any necessary adjustments
8. 54 points	Two (2) days suspension from school with required parent/teacher/administration conference

With academic expectations becoming higher and the need for Heritage to continue to make Adequate Yearly Progress, your child’s attendance is of the utmost importance. Arriving on time and staying for the entire school day is essential for your child to receive the education that they need. Due to excessive tardies in the past, any student who receives 4 or more unexcused tardies (arriving after 8:40 or leaving before 3:15), will be required to serve detention. Students who desire to excuse a tardy to school need to present a written excuse signed by a parent or guardian no later than the third school day following the day of the tardy. Failure to present an excuse within three days shall result in an unexcused tardy. Please support us with our continued efforts to offer your child the best education possible.

Thank each of you in advance for your support. We look forward to a wonderful year.

Sincerely,

Donna Jackson,
Principal

I have read the Heritage School-Wide Discipline Plan and discussed this with my child.

Parent Signature